

Harbor Association of Industry and Commerce
6216 E. Pacific Coast Hwy. #407
Long Beach, CA 90803
info@harborassn.com
www.harborassn.com



SCHOLARSHIP REQUIREMENTS

When applying for Harbor Association of Industry and Commerce scholarships, please make sure that you thoroughly understand the guidelines and stipulations for each one. If you do not meet the criteria for a certain scholarship, your application will not be considered.

It is your responsibility to make sure the scholarship application you submit is complete, including letters of recommendation. ***Incomplete applications will not be considered.*** Once submitted, all application materials become the property of the Harbor Association of Industry and Commerce (HAIC) and will not be returned. Applications are evaluated by the HAIC Scholarship Committee. Applicants will be notified as to whether they have received a scholarship no later than April 15.

Please fill out **all** of the online application information. **Letters of recommendation and official transcripts will need to be uploaded to the application before November. Otherwise your application will be considered incomplete.**

ALL correspondence with regards to the scholarship application process and scholarship awards for this academic year will be made via the email and mailing address provided in this application.

Your scholarship application must include the following **for all scholarships**.

1. HAIC Online Application via Wufoo
2. Highschool or college transcript.
3. Official transcripts from all other colleges/universities previously attended (if applicable).
4. Personal statement as described below.

Your personal statement (no more than 3 double-spaced pages) should be organized according to the following headings, in this order:

1. **Autobiography**
Provide a brief personal history (1-2 paragraphs).
2. **Desire to Work in Education**
Describe your interest in the profession of education (whether teaching, counseling,
 - a. psychology, administration, curriculum, research, etc.), including your educational
 - b. goals and professional philosophy.
3. **Justification**

- a. State the reasons why you are a qualified candidate for a scholarship
4. **A statement of financial need** – written by applicant, if applicable. The financial needs statement should be double-spaced, not exceed one page, describing your personal financial needs for the upcoming academic year.
5. **Three letters of recommendation**, including one person who is able to speak to your academic competencies.
6. Any additional supporting document as noted in the individual scholarship descriptions.

DATE	PROCESS
AUGUST	Applications open- Apply via HAIC website
NOVEMBER	Applications Close
NOVEMBER	Sifting of applications against eligibility criteria
MID-NOVEMBER – DECEMBER	Independent reading by committee to assess eligibility
JANUARY-FEBRUARY	Applicants are shortlisted for interviews by the committee
FEBRUARY	Applicants are notified that they have been selected for an interview
MARCH-MAY	Interviews
JUNE	Announcement of interview results
SEPTEMBER	Salute to industry